

# Donna Klein's Student Policy

12227 M 68, Millersburg

cell - voice or text: (989) 306-3951

email: klein.donna.j@gmail.com

Please call between 9 am and 9 pm if possible.

**Parents and Students please read,  
sign below and return promptly.**



- ♫ Lessons are one half hour in duration.
  - If you are late for a lesson, you will be taught only for the time remaining in that lesson.
- ♫ Lessons are \$15.00 per half hour, with payment due on the first lesson of each month for the upcoming month, unless previously arranged otherwise.
  - No lessons will be given without payment on your due date.
  - You will pay for four or five lessons per month, depending on the month.
- ♫ You must call at least 24 hours before the lesson to receive credit if you have to miss it.
  - In the event of a sudden emergency in which you are not able to give 24 hours notice, please call me and we will talk about it.
  - Make up lessons will be scheduled at a mutually agreed upon time.
  - If you miss a lesson because you “forget” to attend or similar reason, payment is expected and the lesson might not be rescheduled.
  - Students who miss more than half their lessons on a “regular basis” may be asked to discontinue their studies.
- ♫ Students should be prepared for their lessons.
  - Practice regularly - at least 15 minutes a day, four days a week for beginning students. Don't wait to be nagged.
  - If possible, tune your instrument or warm up your voice before your lesson.
  - Music books, picks, sheet music, CDs - whatever you are using in your studies - bring them with you to your lesson.

♫ **Please ! Absolutely no gum chewing!**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_